

Purpose

This policy ensures that all employees, subcontractors, and visitors use appropriate **Personal Protective Equipment (PPE)** to minimize workplace hazards and comply with the **Personal Protective Equipment at Work Regulations 2022** and the **Health and Safety at Work Act 1974**.

Scope

This policy applies to all individuals working on or visiting **TDR** sites where PPE is required for health and safety purposes.

Responsibilities

Management Responsibilities

- » Conduct risk assessments to determine required PPE.
- » Provide PPE free of charge to employees where necessary.
- » Ensure all PPE meets legal safety standards (CE marked where applicable).
- » Train workers on the correct use, maintenance, and storage of PPE.
- » Monitor PPE compliance and replace equipment when necessary.

Employee and Subcontractor Responsibilities

- » Wear required PPE at all times when on-site.
- » Inspect PPE before use and report any defects.
- » Maintain PPE in good condition and store it properly.
- » Inform management if PPE needs replacing or is unsuitable for the task.
- » Follow all health and safety guidelines regarding PPE usage.

Required PPE

PPE requirements vary by task and work environment. The following PPE must be worn as specified:

General PPE Requirements

- » **Safety Helmets:** Mandatory on all active work sites to protect against head injuries.
- » **High-Visibility Clothing:** Required to ensure visibility, especially in low-light conditions.
- » **Safety Boots:** Steel/composite toe-cap boots must be worn to protect feet from heavy objects and punctures.

Task-Specific PPE

- » **Harnesses:** Required when working at height, including scaffolding and roofing activities.
- » **Gloves:** Must be worn when handling sharp materials, chemicals, or during manual work.
- » **Eye Protection:** Safety goggles or face shields must be used when working with power tools, chemicals, or debris.
- » **Hearing Protection:** Ear defenders or plugs must be used in high-noise areas.
- » **Respiratory Protection:** Face masks or respirators must be used when exposed to dust, fumes, or hazardous substances.

Non-Compliance

Failure to wear PPE correctly may result in disciplinary action, removal from the site, or further consequences as per company policy.

Review and Updates

This policy will be reviewed annually or following any significant incident, legislative change, or risk assessment update.

Director: Tom Derricutt

A handwritten signature in black ink, appearing to read 'Tom Derricutt', written over a horizontal line.

Date: 10 January 2025

Review date: 09 January 2026